



**Minutes
of the Board of Directors Meeting
October 3, 2019
8:00AM – 9:30AM
Barbour Library**

Present: Gregory Davis, *president*, David Barrett, *vice-president*, Arunan Arulampalam (phone), Rick Costello, Floyd Green (phone), Steve Harris, Eddie Keith (phone), Antonio Matta, Dan O’Shea (phone), Mark Overmyer-Velazquez, Phyllis Shikora, Geraldine Sullivan and Karen Taylor (phone).

Also Present: Leticia Cotto, customer experience officer; Gilda Roncari, donor relations director; Diana Smith, director of Human Resources; Mary Tzambazakis, chief administrative officer; Karl Fisher, finance director, Andrea Figueroa, executive assistant; Irene Blean, branch manager at Barbour, and Victoria Palmatier, youth librarian at Barbour.

Absent: Ana Alfaro, Melvyn Colon, Andréa Comer, and Andrew Diaz-Matos.

1. Call to Order

President Gregory Davis called the meeting to order at 8:05 a.m.

Board Action: Mr. Davis made a motion to appoint Rick Costello to a 4 year term on the Board of Directors Steve Harris seconded. The motion was unanimously approved.

Rick Costello was invited to join the Board at the meeting.

2. Consent Agenda

Board Action: Motion was made to approve the consent agenda that included minutes of the August 1, 2019 board meeting, the governance committee minutes of the August 8, 2019, the board of directors special meeting of September 4, 2019, the governance committee minutes of September 23, 2019, the park street task force minutes of September 25, 2019 and the executive committee minutes of September 26, 2019. The motion was moved by David Barrett and seconded by Steve Harris. The motion was unanimously approved.

3. President's Report

Mr. Davis informed the board that CEO Bridget Quinn-Carey was in Indianapolis with the HPS Superintendent presenting on the partnerships between libraries and schools. This is a great opportunity for HPL and HPS.

Mr. Davis shared some highlights:

- CEO goals for the FY20
- Karen Taylor is new chair of Governance Committee
- HPL received \$225,000 for USCIS citizenship assistance
- Thanks to all who attended Special Board meeting on September 4, 2019
- September 17 attended Legislative Breakfast was well attended and Majority Leader Ritter reiterated that HPL is still in line to receive the bonding dollars to complete the Park Project funding
- September 25 several board members attended a training at the Hartford Club provided by JP Morgan
- Thanks to the staff for all that is going on at HPL

4. Committee and Task Force Reports

Governance Committee

Karen Taylor reported on Governance. The Committee met on September 23 to discuss the annual meeting and bylaws. There are several members of the Board whose terms are up this October.

The members for renewals are Ana Alfaro, Gregory Davis, Andrew Diaz-Matos, and Karen Taylor.

Board Action: A motion was made by David Barrett to move the recommendation of the four individuals for a 4-year term, seconded by Steve Harris. The motion was unanimously approved.

Park Street Library

Mr. Antonio Matta provided an update on the Park Street project. He stated that there are two issues of concern, one is that there is a slight delay in construction and will have an implication on budget. The delay with easement process did go to Council and have up to 35 days or it becomes automatic. Working with MDC to see what are the implications with an unknown water line in front of building.

5. Mission Moment

Leticia Cotto presented on Social Service Partnerships.

David Barrett asked Ms. Cotto to demonstrate the use of the self-check-out kiosk. All sites have a self-check-out since last August. Customers do not have to wait in a line to have their items checked out. The machine checks out all items at once by just placing all on the scanner.

Ms. Cotto presented on the framework on Social Services. Ms. Cotto introduced the four national models in social services:

- Agency Partnerships
- University Partnerships
- Municipal Partnerships
- Full time or Part time social work staff at a library

Mr. Davis said this is a great service as HPL has to respond to customers.

Mr. Davis gave Barbour Library manager a few minutes to talk about what's happening at the branch. The kids made colorful placemats for each board member.

6. New Business

No new business to report.

7. Other Business

Beyond Words Update

Gilda Roncari reported on Beyond Words. Sponsorships are coming in well. Ms. Roncari will send an update next week. Invitations are going out Friday. Bessy Reyna did an interview with the author. Tai Soo Kim is the medalist recipient this year. Very confident that will be as successful as past years.

8. Executive Session

No agenda item.

9. Adjourn

Board Action: With no other business, a motion was made to adjourn the meeting at 9:20 a.m. The motion was unanimously approved.

Respectfully submitted,
Bridget Quinn-Carey
CEO and Acting Secretary